

# COMPENSATION BOARD DOCKET #19/06

## December 19, 2018

### 307-19-06: SHERIFFS & REGIONAL JAILS

#### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFF/ SUPERINTENDENTS	12-18-2018 - Officers request to transfer Vacancy Savings to Temporary/Office expense.		\$0.00	Approved per the Compensation Board's FY19 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
470	307	Virginia Peninsula Reg Jail	11/30/2018	Vacancy Savings	Temporary	\$25,326.86	\$19,517.86
475	307	Hampton Roads Reg Jail	12/17/2018	Vacancy Savings	Office Exp	\$130,099.02	\$66,122.68
475	307	Hampton Roads Reg Jail	12/17/2018	Vacancy Savings	Temporary	\$0.00	\$63,976.34
491	307	Southside Regional Jail	12/14/2018	Vacancy Savings	Office Exp	\$33,222.59	\$33,222.59
492	307	Southwestern Virginia RJ	12/13/2018	Vacancy Savings	Temporary	\$113,041.48	\$113,041.48
495	307	Meherrin River Reg Jail	12/13/2018	Vacancy Savings	Office Exp	\$117,543.21	\$117,543.21
496	307	RSW Regional Jail	12/12/2018	Vacancy Savings	Office Exp	\$57,570.34	\$57,570.34
520	307	Bristol City	12/4/2018	Vacancy Savings	Temporary	\$54,435.14	\$20,000.00
520	307	Bristol City	12/4/2018	Vacancy Savings	Office Exp	\$0.00	\$34,435.14
650	307	Hampton City	12/1/2018	Vacancy Savings	Office Exp	\$175,320.70	\$175,320.70
710	307	Norfolk City	12/3/2018	Vacancy Savings	Temporary	\$171,343.88	\$171,343.88
<b>Total</b>						<b>\$877,903.22</b>	<b>\$872,094.22</b>

## 772-19-06: COMMONWEALTH'S ATTORNEYS

### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MARTINSVILLE CITY	COMMONWEALTH'S ATTORNEY	December 14 2018 Officer requests, in accordance with §15.2-1606, to reimburse the City of Martinsville for Defense Counsel for an ongoing case, in the amount of \$900.  Officer states after being advised by the Department of Risk Management this was not a case for which they could provide counsel, he petitioned the Circuit Court Judge to appoint Ward Armstrong as counsel.		\$900.00	Approved in accordance with §15.2-1606, <u>Code of Virginia</u> .
VARIOUS	COMMONWEALTH'S ATTORNEY	November 6, 2018 Officers request an exception to the Substitute Prosecutor 60-day, \$500 reimbursement policy.  It was an oversight by the approving officers seeking the substitute prosecutor to not submit the reimbursement requests for the prosecutors serving for these cases within 60-days of the conclusion of the case.		\$191.84	Approved as an exception to policy, based upon the specific circumstances stated by the officers.

FIPS	Office	Locality	Prosecutor	Expenses From - To	Defendant	Total
195	772	Wise County	Marianne Woolfe	3/8/2018 to 6/8/2018	Lauren Brooks	\$173.31
520	772	Bristol City	Joshua Cumbow	5/8/2018	Casie Joan Thornsburry	\$18.53
<b>Total</b>						<b>\$191.84</b>

## 773-19-06: CIRCUIT COURT CLERKS

NONE.

## 771-19-06: COMMISSIONERS OF THE REVENUE

NONE.

## 774-19-06: TREASURERS

### NEW BUSINESS:

#### CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
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BEDFORD COUNTY

TREASURER

December 4, 2018 – Officer requests to change the class of the Career Development funded deputy in position 00002, MDIII, with a base salary of \$34,033 and a CDP salary of \$37,198, to an MDIV, with a base salary of \$37,436 and a CDP salary of \$40,918. Officer also requests to increase the class of the Career Development funded deputy in position 00010, MCDI, with a base salary of \$36,350 and a CDP salary of \$39,731, to a MCDIII with a base salary of \$47,214 and a CDP salary of \$51,605, effective December 1, 2018, resulting in an added cost for the Career Development Program funding and an increase in the total budget in this office.

\$1,327 Budgeted  
\$774.09 (FY19)  
(\$387.05 Reimbursed)

Approved as requested.

Officer acknowledges the increase and certifies that he has obtained concurrence from his locality to fund the increase, if approved by the Compensation Board.

FIPS	Office Code	Locality Name	Request Date	From Position	From Class Code	Current Base Salary	Current CDP Salary	To Position	To Class Code	New Base Salary	New CDP Salary	Amount Requested	Prorated Amount of CDP for FY19
019	774	Bedford County	11/29/18	pos. 00002	MDIII	\$34,033.00	\$37,198.00	00002	MDIV	\$37,436.00	\$40,917.55	\$317.00	\$184.92
019	774	Bedford County	11/29/18	pos. 00010	MCDI	\$36,350.00	\$39,731.00	00010	MCDIII	\$47,214.00	\$51,604.90	\$1,010.00	\$589.17
Totals:												\$1,327.00	\$774.09

## OTHER MATTERS

### NEW BUSINESS:

			REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #19/05.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, January 23, 2019 at 10:00 a.m. and Wednesday, February 27 at 10:00 a.m. Also, a special meeting will be held on Tuesday, January 8, 2019 at 2:00 p.m. with Association leadership to discuss budget and legislative priorities for the upcoming legislative session.	N/A	Confirmed.
3.	NEW OFFICER TRAINING	COMPENSATION BOARD	The Compensation Board's New Officer Training was held December 12-14, 2018 at the Virginia Crossings Hotel and Conference Center in Glen Allen. A total of 27 new officers were invited, and 23 attended.	N/A	Noted.
4.	COIN ONLINE BUDGET REQUEST TRAINING	COMPENSATION BOARD	The training was held in Roanoke on December 6-7 at the Virginia Western Community College with a total of 23 attendees, and at the Hanover County Sheriff's Office on December 14 <sup>th</sup> and 17 <sup>th</sup> with a total of 31 attendees.	N/A	Noted.
5.	BODY WORN CAMERA STUDY WORKGROUP REPORT	COMPENSATION BOARD	Staff presents the Report of the Body Worn Camera Study Workgroup, pursuant to Chapter 2 (2018 Special Session I Acts of Assembly), Item 73, paragraph U.	N/A	Approved, pending completion of final reviews
6.	INVITE ASSOCIATION LEADERSHIP TO JANUARY 2019 LEGISLATIVE MEETING	COMPENSATION BOARD	Staff presents memo for approval inviting Association Presidents for special legislative meeting with Board on Tuesday, January 8, 2019 at 2:00 p.m.	N/A	Approved.
7.	ADDITIONAL ALLOWANCE LIDS HOFL TRAINING	COMPENSATION BOARD	Staff requests approval to reimburse as an additional allowance \$100 per attendee incurring overnight lodging expense for travel to Compensation Board-sponsored 2-day "Holding for Locality Report" training for LIDS users, conducted in three locations over three weeks in November and December, 2018, and a potential fourth week in January, 2019. 60 attendees are anticipated, at a maximum cost of \$6,000. Mileage expense is already included in the agency budget for Compensation Board-sponsored training events.	\$6,000 (prg 307, Sheriffs and Reg Jails)	Approved.

## OTHER MATTERS

### NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	REGULAR DOCKET	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
8.	TECHNOLOGY TRUST FUND COLLECTIONS & BUDGETING	COMPENSATION BOARD	<p>Collections: FY19 year-to-date collections for July through November totaled \$2,698,618.28, a decrease of 5.80% compared to the same period in FY18.</p> <p>Expenditures: FY19 year-to-date Clerk's expenditures through 12/18/19, totaled 1,157,552.80 or 17.85% of budgeted Technology Trust Funds.</p> <p>Projections: Based on current collections, FY19 TTF total collections would be approximately \$6.48 million, a decrease of 2.49% compared to FY18 collections.</p>		N/A	Noted.

**CLOSED MEETING**  
**COMPENSATION BOARD DOCKET #19/06**  
**December 19, 2018**

**NO CLOSED MEETING.**

1) **MOTION FOR “CLOSED MEETING” by Chairman Tyrone Nelson. (\_\_\_\_\_ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

**MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.**  
**(\_\_\_\_\_ seconded the motion.)**

Tyrone Nelson, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**AND**

**MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (\_\_\_\_\_ seconded the motion.)**

Tyrone Nelson, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Martha Mavredes, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.**

FOR YOUR INFORMATION  
NONE.

Public Body: Compensation Board  
Date: December 19, 2018  
Time: 10:00 a.m.  
Location: Compensation Board Conference Room  
Oliver Hill Building, 102 Governor Street  
Richmond, VA 23219  
Members: Tyrone Nelson, Chairman (present)  
Craig Burns, Ex Officio member (absent)  
Martha Mavredes, Ex Officio member (present)